

CORPORATION MEETING

Minutes

Thursday 25 September 2014 at 5pm in Room B1

Present: Roy Donaldson, Rob Foreman, John Gough, Pauline Hagen, Diane Heritage, John Langton, Neil Scriven, Dr Nick Sutcliffe

In attendance: Sarah Leake (Clerk), Lauren Walker (HR Manager)

1. Declarations of Interest: None
2. Apologies and Approval of Absences:
Neil Bowmer, Kathryn Cook, Leslie Shaw, Jan Szczepanski
The Corporation agreed to approve these absences
3. Minutes of Meeting held on 3 July 2014: Agreed and signed by the Chair
4. Matters Arising
Item 13. Audit Committee Report: The internal audit identified problems and Roy Donaldson confirmed that the risk was covered effectively.
5. Appointment of Clerk to the Governing Body
John Gough confirmed the appointment of the Clerk to the Governing Body to be Sarah Leake, with a split role of HR Administrator and Clerk. This appointment involves a saving to the College.
6. 1% Pay Award Sixth Form Colleges Association
Confirmation of agreement by the Governing Body was sought.
The Corporation agreed to the 1% pay award from 1 September 2014
7. Changes to NEW College Governance
John Gough reported on a meeting which took place on 5 September 2014 where the model of governance likely to be recommended for the Free School application was discussed and it was recommended to the Corporation that it should be trialled during the current academic year. This model of governance would combine the functions of the General Purposes, Curriculum, Quality and Standards, Search, Remuneration and Appointments Committees into one Corporation meeting held twice per term, which would deal with all matters. The Audit Committee would remain as a separate entity.
The Corporation agreed to the recommendation

Pauline Hagen outlined the format of the Corporation meetings where at each meeting the Outcomes of Learners, Quality of Teaching, Learning and Assessment and Leadership and Management would be discussed in detail relevant to those outcomes and would be reported on by one of the Senior Management Team.

This Corporation meeting would involve the Principal in reporting on these three outcomes based on the attached reports with more detail to follow in further meetings.

8. Outcomes for Learners: Report for Information: Summer Examination Performance by:

- a) Whole College: Pauline Hagen summarised the Principal's report attached by re-iterating that performance was exceptionally good with the best ever grades achieved in every area and continuing a four year track record of improvement.
- b) Study Programmes: Valued added performance is outstanding. Pauline Hagen re-iterated that the results are very strong against other sixth form colleges, particularly as NEW College takes proportionately fewer of the very top performing students in its cohort. There is a big push for C to B grades.
- c) Key Strengths, areas for improvement: Key strengths identified as continual improvement, comfortably exceeding targets and areas for improvement identified as GCSE high grades in Maths and English. Pauline Hagen confirmed that she was line managing English along with Lisa Guest. Rob Foreman commented that these results followed a national trend.

Pauline Hagen drew the attention of the Corporation to page 8 which re-iterated the key work of the college this year.

At the next meeting one of the Senior Management Team will report on the assessment results.

9. Quality of Teaching, Learning and Assessment: Report for Information: Teacher Performance Summer 2014

Pauline Hagen reported on the information in the attached report. At the next meeting Stuart Nash will report on learning walks and how grading the performance of teaching staff indicates successful classroom management. Stuart Nash will look in more detail at the use of Apps to assess teaching standards as well as looking at progress in files and observations.

10. Leadership and Management: Report for Information

- a) Update on Projects – See Principal's Report 3.i
 - Free School – The application is still in draft form but is close to completion. John Gough reiterated that he supports the application. The Governing Body added that they appreciated the amount of time and effort that the Principal and Senior Management Team had invested in the project.
 - Teaching School – Application continues.
 - Higher Education – Delivery from 2015.
 - Outstanding Workshops – NEW College is to run 'Outstanding Workshops' with a delegate fee charged with Pauline Hagen and Leon Riley also speaking at other colleges on the success of NEW College at a chargeable hourly rate invoiced by the College.

The Governors agreed that NEW College's outstanding status should be utilised for developing future revenue streams through consultancy, sharing of expertise etc. Diane Heritage informed the meeting that funds were available for School to School support with applications invited in October.

- b) Performance Management – see Principal’s Report 3.ii.
The Governing Body were updated on the appraisal system where performance was double-weighted and accountabilities, values and behaviours single-weighted in order to give both teaching and support staff a grade to indicate performance between outstanding and requires improvement. Reward systems were outlined for those achieving the highest grades.
- c) Enrolment Update on Learner Numbers – see Principal’s Report 3.iii.
- d) Finance and Funding Update – see Principal’s Report 3.iv.
Carol Waterhouse will be present at the next meeting to report directly on finance and funding.
- e) Estates Update – see Principal’s Report 3.v

11. Any Other Business

John Gough suggested that a letter be signed by the Governing Body to all staff thanking them for their commitment and hard work over the previous months in ensuring that NEW College achieves outstanding.

12. Date of Next Meeting

The next meeting of the Corporation is to be held on Thursday, 13 November 2014 at 5pm in Room BR1.

Meeting ended at 18:20hrs

Approved by: